

MISSION VIEJO SWIM AND RACQUET CLUB
BOARD OF DIRECTORS MEETING
“OPEN SESSION”
Wednesday January 15, 2014
MINUTES – MVSRC CLUBHOUSE

I. **CALL TO ORDER**

1st Vice President, Mona Green called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Director's to order at 6:05 p.m. President, Joe Bolich assumed control of the meeting upon his arrival at 6:15 pm.

DIRECTORS PRESENT

Joe Bolich, Jr.-President (arrived at 6:15pm)
Mona Green- 1st Vice President
Rennie Stark-2nd Vice President
Ron Schouten- Treasurer

DIRECTORS NOT PRESENT

Scott Linsley-Secretary

Mission Viejo Swim and Racquet Club

Sue Ward, Club Manager,
Doreen Barron, Assistant Manager, Meeting Minutes

II. **HOMEOWNER FORUM**

None

APPROVAL OF MINUTES - Meeting of November 20, 2013

Motion: Ron Schouten motioned to approve the November 20, 2013 minutes
Second: Rennie Stark
Ayes: Green, Stark, Schouten
Nays: None

IV. **APPROVAL OF FINANCIALS- Financial Statement for 11/1/13-11/30/13**

Motion: Rennie Stark motioned to approve the November financials.
Second: Ron Schouten
Ayes: Green, Bolich, Stark, Schouten
Nays: None

APPROVAL OF FINANCIALS- Financial Statement for 12/1/13-12/31/13

Motion: Ron Schouten motioned to approve the December financials.
Second: Rennie Stark
Ayes: Green, Bolich, Stark, Schouten
Nays: None

CD 2586 US Bank Maturity Date: February 6, 2014

The Board reviewed various bank institutions CD rates provided at the meeting and agreed to rollover the CD into a 12 month Certificate of Deposit at .68% at One West Bank.

Motion: Rennie Stark motioned to approve to roll-over the CD for 12 mos. At .68% APY
Second: Rennie Stark
Ayes: Green, Bolich, Stark, Schouten
Nays: None

V. OLD BUSINESS

Spa Shower “Mixing Valve” Repair:

Sue Ward informed the Board that the plumber was unable to resolve the problem with the spa shower not getting a mix of hot/cold water. After the 3rd mixing valve failed he investigated further and found that the previous plumber, during the remodel, back fed the shower line to feed the water heater which eliminated the spa shower from being able to get mixed hot/cold water. He also stated that the previous contractor who plumbed the lines during the remodel knew that it would eliminate hot water to the spa shower and had bypassed the mixing valve internally. The Board determined that the problem occurred during the remodel as it worked prior to the remodel start-up and no longer worked when the remodel was completed. The Board requested Sue Ward contact the General Contractor to “fix” the problem. No other action taken at this time.

After Roof Repair/maintenance- Wood Replacement:

Sue Ward submitted for the Board’s review a proposal by Fontaine Weatherproofing for fascia board replacement and flat roof replacement. The Board requested Sue Ward obtain a couple more proposals for comparison. The Board tabled this item and will review in February 2014.

VI. NEW BUSINESS

Outside Men’s Restroom:

Sue Ward informed the Board that the inside framing of the men’s outside restroom was damaged and requires repair. The repair work coincides with the stucco repair work to be done during the paving installation and could be fixed at that time. No action taken at this time.

VII. PLACEMENT OF LIENS

That, in accordance with the revised collection policy which was mandated by the Changes in California Civil Code, the Board authorizes the placement of liens with the following:

None at this time.

VIII. EXECUTIVE SESSION

- Contract for paving stone installation “on hold”
- APN #784-432-12; Authorization to record Notice of Default
- APN #784-442-13; Final Sale Authorization
- Board reviewed all delinquent accounts as of December 31, 2013
- Board reviewed the status of accounts in collections with ALS
- Board reviewed the status of accounts in collections with SBS

OPEN SESSION MEETING ADJOURNED AT 6:47 PM

NEXT MEETING: February 19, 2014 at 6:00 PM

APPROVED: _____ DATE: _____