

MISSION VIEJO SWIM AND RACQUET CLUB
BOARD OF DIRECTORS MEETING
“OPEN SESSION”
Wednesday October 15, 2014
MINUTES – MVSRC CLUBHOUSE

I. CALL TO ORDER

President, Mona Green called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Director's to order at 6:02 p.m.

DIRECTORS PRESENT

Mona Green-President
Rennie Stark-1st Vice President
Ron Schouten-2nd Vice President
Sheri Aune-Treasurer

DIRECTORS NOT PRESENT

Joe Bolich, Jr.,-Secretary

MISSION VIEJO SWIM & RACQUET CLUB

Sue Ward, Club Manager,
Doreen Barron, Assistant Manager

II. HOMEOWNER FORUM

None

APPROVAL OF MINUTES – Meeting of September 17, 2014

Motion: Sheri Aune motioned to approve the September 17, 2014 minutes

Second: Mona Green

Ayes: Aune, Green, Stark, Schouten

Nays: None

III. APPROVAL OF FINANCIALS- Financial Statement for 9/1/14-9/30/14

Motion: Ron Schouten motioned to approve the September financials.

Second: Mona Green

Ayes: Schouten, Green, Stark, Aune

Nays: None

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

Manager's Certification Letter

Sue Ward submitted to the Board her "Manager Certification Disclosure" letter as required by Business and Professions Code 11502 and Civil Code 5375 (previously 1363.1) that she has met the requirements as a certified common interest development manager.

VanDerPol and Company, CPA's

The Association's CPA, VanDerPol and Company submitted a proposal for the preparation of the 2014 Financial Statement and Taxes. The Board approved VanDerPol and Company to prepare the 2014 Financial Statement and taxes.

Motion: Ron Schouten motioned to approve VanDerPol and Company to prepare the 2014 Financial Statement and Taxes.

Second: Sheri Aune

Ayes: Schouten, Aune, Stark, Green

Nays: None

BBQ Replacement

Sue Ward submitted for the Board's review cost estimates to replace both BBQ's. Also discussed was the replacement of the side doors and adding BBQ mats. The Board approved replacement of both BBQ's at a cost of \$2689.00 for each BBQ, replacement of the two side doors with vents and BBQ mats. Payment will be made from the Reserve Account.

Motion: Ron Schouten motioned to approve the replacement of the BBQ's at a cost of \$2689.00 each, replacement of the two side doors with vents and BBQ mats. Payment will be made from the Reserve Account.

Second: Rennie Stark

Ayes: Schouten, Stark, Aune, Green

Nays: None

Handrail Replacement/Repainting Costs

The Board requested Sue obtain cost comparisons for repairing or replacing the existing handrails. No action taken at this time.

Remove/Replace the Green Bench Attached to Planter

The Board approved the removal of the green benches attached to the planter in the pool area. Free standing bronze benches, previously approved, will be re-ordered and replace the green benches. Payment will be made from the Reserve Account.

Motion: Rennie Stark motioned to remove the green bench attached to the planter and re-order the free standing bronze benches previously approved. Payment will be made from the Reserve Account.

Second: Sheri Aune

Ayes: Stark, Aune, Schouten, Green

Nays: None

Club Rental and Cleaning Fees 2015

The Board approved to increase the cleaning fee to \$90.00, and the staff fee to \$20.00/hour. Beginning January 1, 2015, all club rentals must be concluded by midnight.

Motion: Ron Schouten motioned to approve the increase in cleaning fee to \$90.00 and staff fee to \$20.00/hour

Second: Sheri Aune

Ayes: Schouten, Aune, Stark

Nays: None

VI. PLACEMENT OF LIENS

That, in accordance with the revised collection policy which was mandated by the Changes in California Civil Code, the Board authorizes the placement of liens with the following:

None

VII. EXECUTIVE SESSION

- Board reviewed all delinquent accounts as of 9/30/14
- Board reviewed the status of accounts in collections with SBS
- Construction Agreement

OPEN SESSION MEETING ADJOURNED AT 6:52 PM

NEXT MEETING: November 19, 2014 at 6:00 PM

APPROVED: _____ DATE: _____