

**MISSION VIEJO SWIM AND RACQUET CLUB**  
**BOARD OF DIRECTORS MEETING**  
**“OPEN SESSION”**  
**Wednesday September 17, 2014**  
**MINUTES – MVSRC CLUBHOUSE**

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**I. CALL TO ORDER**

President, Mona Green called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Director's to order at 6:15 p.m.

**DIRECTORS PRESENT**

Mona Green-President  
Sheri Aune-Treasurer  
Joe Bolich, Jr.,-Secretary

**DIRECTORS NOT PRESENT**

Rennie Stark-1<sup>st</sup> Vice President  
Ron Schouten-2<sup>nd</sup> Vice President

**MISSION VIEJO SWIM & RACQUET CLUB**

Sue Ward, Club Manager,  
Doreen Barron, Assistant Manager

**II. HOMEOWNER FORUM**

None

**APPROVAL OF MINUTES – Meeting of August 20, 2014**

**Motion:** Joe Bolich motioned to approve the August 20, 2014 minutes  
**Second:** Sheri Aune

**Ayes:** Bolich, Aune, Green  
**Nays:** None

**III. APPROVAL OF FINANCIALS- Financial Statement for 8/1/14-8/31/14**

**Motion:** Joe Bolich motioned to approve the August financials.  
**Second:** Mona Green

**Ayes:** Bolich, Green, Aune  
**Nays:** None

**IV. UNFINISHED BUSINESS**

None

**V. NEW BUSINESS**

**Holiday Open House-**

Discussion ensued regarding the annual Holiday Open House. The Board approved Calico Building to install the outdoor Christmas lights. Sue informed the Board that Santa and the Balloon Artist have been reserved for the Holiday Open House scheduled for Saturday, December 6<sup>th</sup>.

**Motion:** Mona Green motioned to approve Calico Building to install outdoor lighting.  
**Second:** Joe Bolich

**Ayes:** Bolich, Green, Aune  
**Nays:** None

**Trees in BBQ Area-**

The Board agreed and approved to have the 3 trees in the BBQ area planted in ground coinciding when the pool deck repair work is done.

**Motion:** Joe Bolich motioned to approve planting trees in pool area.

**Second:** Sheri Aune

**Ayes:** Bolich, Green, Aune

**Nays:** None

**New or Upgrade Lap Top –**

The Board approved Sue to replace her existing lap top, purchased in 2007, or purchase a software upgrade. Sue will look into whichever is the most cost effective and sensible.

**Motion:** Joe Bolich motioned to approve replace lap top or software upgrade.

**Second:** Sheri Aune

**Ayes:** Bolich, Green, Aune

**Nays:** None

**Pool Tiles-**

Sue informed the Board there was some pool tiles and grout loosening under the coping in the kiddie pool area. The pool tech informed Sue that he also noticed a crack behind the tiles and stated it was due to ground movement. ***Information only no action taken.***

**Electrical lighting in pool area-**

Sue submitted a proposal by Three Phase Electric to install 4 pagoda style landscape lights in the pool area on the tennis court side. Joe suggested Sue obtain a cost from our landscapers to dig the trench and see if that would reduce the total cost of installing lights. Three Phase will install the lights and connect to the existing circuit in the pool shed. This work has been approved, NTE: \$2,070, to be paid out of the reserves.

**Motion:** Joe Bolich motioned to approve the landscape lights be installed at a cost NTE: \$2,070.00 and be paid out of the Reserve account

**Second:** Sheri Aune

**Ayes:** Bolich, Aune, Green

**Nays:** None

**Air Conditioning Units-**

The Board approved the additional repairs to the (2) 5-ton units and the 1-ton office unit that were found after routine maintenance to the Air Conditioning units.

**Motion:** Joe Bolich motioned to approve the additional repairs to the air conditioning units

**Second:** Mona Green

**Ayes:** Bolich, Green, Aune

**Nays:** None

**2015 Disclosure Mailing-**

The Board reviewed and approved the Disclosure Mailing material to be mailed out the week of November 1<sup>st</sup>, 2014.

**Motion:** Joe Bolich motioned to approve the Disclosure Mailing

**Second:** Mona Green

**Ayes:** Bolich, Green, Aune

**Nays:** None

**VI. PLACEMENT OF LIENS**

That, in accordance with the revised collection policy which was mandated by the Changes in California Civil Code, the Board authorizes the placement of liens with the following:

**None**

**VII. EXECUTIVE SESSION**

- Board reviewed all delinquent accounts as of 8/31/14
- Board reviewed the status of accounts in collections with SBS
- Project Update

**OPEN SESSION MEETING ADJOURNED AT 7:07 PM**

**NEXT MEETING: October 15, 2014 at 6:00 PM**

**APPROVED:\_\_\_\_\_ DATE:\_\_\_\_\_**