

MISSION VIEJO SWIM AND RACQUET CLUB
BOARD OF DIRECTORS MEETING
“OPEN SESSION”
Wednesday February 18, 2015
MINUTES – MVSRC CLUBHOUSE

I. CALL TO ORDER

President, Mona Green called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Director's to order at 6:10 p.m.

DIRECTORS PRESENT

Mona Green – President
Ron Schouten – 2nd Vice President
Sheri Aune-Treasurer
Joe Bolich, Jr., - Secretary

DIRECTORS NOT PRESENT

Rennie Stark – 1st Vice President

MISSION VIEJO SWIM & RACQUET CLUB

Sue Ward, Club Manager,
Doreen Barron, Assistant Manager

II. HOMEOWNER FORUM

No homeowners present

APPROVAL OF MINUTES – Meeting of January 21, 2015

Motion: Ron Schouten motioned to approve the January 21, 2015 minutes

Second: Sheri Aune

Ayes: Schouten, Aune, Bolich, Green

Nays: None

III. APPROVAL OF FINANCIALS- Financial Statement for 1/1/15-1/31/15

The Board approved the financials for January.

Motion: Ron Schouten motioned to approve the January financials.

Second: Joe Bolich

Ayes: Schouten, Bolich, Aune, Green

Nays: None

IV. UNFINISHED BUSINESS

Asphalt Repair/Slurry/Sealing/Stripping

Sue Ward submitted 3 updated proposals regarding the asphalt repair in the parking lot, previously delayed due to the pool deck paving project, for the Board's review. The Board reviewed the proposals and selected AMS Paving for the asphalt repair, slurry, Guard-Top Sealer and striping of the parking areas. Sue will co-ordinate the commencement date with the vendor. Additionally, the Board would like to have a "loading and unloading zone" painted at the foot of the stairs next to the service ramp to eliminate individuals from parking in front of stairway. The Board motioned to approve the asphalt repair for \$5,280 as a reserve expense.

Motion: Ron Schouten motioned to approve the asphalt repair by AMS Paving.

Second: Joe Bolich

Ayes: Schouten, Bolich, Aune, Green

Nays: None

Clubhouse Window Coverings

Sue Ward submitted 2 proposals regarding window covering for the 3 clubhouse doors. The Board reviewed the proposals and installation options and selected Sun-Tamers to fabricate and install the clubhouse window coverings. The Board approved the replacement of the window coverings at a cost of \$1460.00 as a reserve expense.

Motion: Joe Bolich motioned to approve Sun-Tamers to fabricate and install the clubhouse window coverings

Second: Ron Schouten

Ayes: Bolich, Schouten, Aune, Green

V. NEW BUSINESS

Pool Furniture Accessories

Sue Ward informed the Board that replacement of the 11ft umbrellas for the larger patio tables is required. In addition Sue will replace the benches in the spa area with chairs and tables. Sue will obtain costs for the replacement umbrellas at the March meeting.

Discussion only, no action taken

Pool Opening

Sue Ward informed the Board that the pool heaters would be turned on around March 23rd to ensure the functionality of the heaters prior to Spring Break, April 6-10th.

Informational only, no action necessary

Use of The Facility

Discussion ensued regarding the use of the club facility by member’s tenants and their guests. The Board made clear that “tenants” living in the home with the homeowner who are unable to show proof of residency as described on the form will be restricted from using the facility without the homeowner present during their stay at the club facility. Visiting “guests” of the homeowner may use the club facility without the homeowner present for a period of 3 weeks only, no extensions will be permitted.

Motion: Joe Bolich motioned to approve use of facility by member’s tenants to be required to show proof of residency. Visiting guests of the homeowner are limited to 3 weeks, no extension will be permitted.

Second: Sheri Aune

Ayes: Bolich, Schouten, Aune, Green

VI. PLACEMENT OF LIENS

That, in accordance with the revised collection policy which was mandated by the Changes in California Civil Code, the Board authorizes the placement of liens with the following:

None

VII. EXECUTIVE SESSION

- Board reviewed all delinquent accounts as of 1/31/15
- Homeowner’s with Notice to Appear letters
- Board reviewed the status of accounts in collections with SBS
- Litigation Matters
- Paving Project Update

OPEN SESSION MEETING ADJOURNED AT 7:23 PM

NEXT MEETING: March 18, 2015 at 6:00 PM

APPROVED: _____ DATE: _____