

MISSION VIEJO SWIM AND RACQUET CLUB
BOARD OF DIRECTORS MEETING
“OPEN SESSION”
Wednesday April 15, 2015
MINUTES – MVSRC CLUBHOUSE

I. CALL TO ORDER

President, Mona Green called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Director's to order at 6:10 p.m.

DIRECTORS PRESENT

Mona Green – President
Rennie Stark – 1st Vice President
Sheri Aune-Treasurer
Joe Bolich, Jr., - Secretary (arrived at 6:15 p.m.)

DIRECTORS NOT PRESENT

Ron Schouten – 2nd Vice President

MISSION VIEJO SWIM & RACQUET CLUB

Sue Ward, Club Manager,
Doreen Barron, Assistant Manager

II. HOMEOWNER FORUM

Homeowner, Bill Perry emailed Sue a request to be presented to the Board on his behalf. His request will be addressed by the Board at the May Board Meeting.

APPROVAL OF MINUTES – Meeting of March 18, 2015

Motion: Sheri Aune motioned to approve the March 18, 2015 minutes

Second: Rennie Stark

Ayes: Green, Stark, Aune

Nays: None

Abstain: Joe Bolich

APPROVAL OF MINUTES – Meeting of March 23, 2015

Motion: Rennie Stark motioned to approve the March 23, 2015 minutes

Second: Mona Green

Ayes: Green, Stark, Aune

Nays: None

Abstain: Joe Bolich

III. APPROVAL OF FINANCIALS- Financial Statement for 3/1/15-3/31/15

The Board approved the financials for March.

Motion: Rennie Stark motioned to approve the March financials.

Second: Joe Bolich

Ayes: Green, Stark, Aune, Bolich

Nays: None

IV. UNFINISHED BUSINESS

Additional Maintenance/Repair

Sue stated that she had contacted Calico to find out the status of our work request that included additional work items and the associated costs for the added work. Sue did not receive the information for this meeting due to a change of project managers at Calico. This item has been tabled until the May Board meeting.

Parking Lot Asphalt Repair

Discussion ensued regarding replacement of the wheel stops in the parking lot after the repair and sealing work is completed. Sue stated that at least half of the stops were in bad condition. The Board agreed that all the wheel stops should be replaced for continuity and aesthetics. Sue will contact AMS Paving and have a change order written up for the acquisition of the new wheel stops at an additional cost NTE \$700.00 to be paid from the reserve account.

Motion: Joe Bolich motioned to approve the additional cost for all new wheel stops in the parking lot.

Second: Rennie Stark

Ayes: Green, Stark, Aune, Bolich

Nays: None

V. NEW BUSINESS

Annual Meeting of the Members

Sue Ward stated that homeowner, Kenny Schaller, would be pleased to act as this year's "Inspector of Election" at the Annual Member meeting scheduled for Saturday, June 13, 2015 at 12:00 pm in the Clubhouse. The Board also reviewed the ballot insert that accompanied the voting material regarding a gift card drawing for those homeowners who participated in the election. Two \$300 gift cards will be given away if quorum has been met at the members meeting on Saturday, June 13, 2015 at 12:00 p.m. The Board of Directors accepted Mr. Schaller's proposal to be the "Inspector of Election" and approved gift cards of \$300 if quorum is met on June 13, 2015.

Motion: Joe Bolich motioned to approve Kenny Schaller as the Inspector of election and two gift card drawings if quorum is met at the meeting.

Second: Sheri Aune

Ayes: Green, Stark, Aune, Bolich

Nays: None

Reserve Study Analysis – "Update"

Sue submitted proposal for this years, 2015, "Update" Reserve Study by Advanced Reserve Solution for the Board's review. The Board approved the reserve study update, Option 2, to be performed by Advanced Reserve Solutions, Inc.

Motion: Joe Bolich motioned to approve Advanced Reserve Solutions, Inc. perform the club's 2015 update reserve study analysis.

Second: Sheri Aune

Ayes: Green, Stark, Aune, Bolich

Nays: None

Short Summer Season

Sue informed the Board that due to a short summer season there would be a slight modification to the activities and lifeguard availability due to schools starting earlier this coming year. This was just informational and required no action by the Board.

VI. PLACEMENT OF LIENS

That, in accordance with the revised collection policy which was mandated by the Changes in California Civil Code, the Board authorizes the placement of liens with the following:

None

VII. EXECUTIVE SESSION

- Board reviewed all delinquent accounts as of 3/31/15
- Board reviewed the status of accounts in collections with SBS
- Litigation Matters

OPEN SESSION MEETING ADJOURNED AT 7:05 PM

NEXT MEETING: May 20, 2015 at 6:00 PM

APPROVED: _____ DATE: _____