

MISSION VIEJO SWIM AND RACQUET CLUB
BOARD OF DIRECTORS MEETING
“OPEN SESSION”
Wednesday September 16, 2015
MINUTES – MVSRC CLUBHOUSE

I. CALL TO ORDER

President, Rennie Stark called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Director's to order at 6:26 p.m.

DIRECTORS PRESENT

Rennie Stark – President
Sheri Aune – 2nd Vice President
Joe Bolich, Jr., - Treasurer

DIRECTORS NOT PRESENT

Ron Schouten – 1st Vice President
Jesse Rabinowitz - Secretary

MISSION VIEJO SWIM & RACQUET CLUB

Sue Ward, Club Manager,
Doreen Barron, Assistant Manager

II. HOMEOWNER FORUM

None

III. APPROVAL OF MINUTES – Meeting of July 15, 2015

Motion: Joe Bolich motioned to approve the July 15, 2015 minutes

Second: Sheri Aune

Ayes: Stark, Aune, Bolich

Nays: None

APPROVAL OF MINUTES – August 19, 2015 NO MEETING HELD

IV. APPROVAL OF FINANCIALS- Financial Statement for 7/1/15-7/31/15

The Board approved the financials for July.

Motion: Joe Bolich motioned to approve the July financials.

Second: Sheri Aune

Ayes: Stark, Aune, Bolich

Nays: None

APPROVAL OF FINANCIALS – Financial Statement for 8/1/15-8/31/15

The Board approved the financials for August

Motion: Joe Bolich motioned to approve the August financials

Second: Sheri Aune

Ayes: Stark, Aune, Bolich

Nays: None

Bank Signature Authorization Card

Board members signed the One West Bank signature card.

V. UNFINISHED BUSINESS

Reserve Analysis Report

The Board approved the 2015 Reserve Study with requested changes.

Motion: Joe Bolich motioned to approve the Reserve Study

Second: Sheri Aune

Ayes: Stark, Aune, Bolich

Nays: None

VI. NEW BUSINESS

Water Leak

Sue submitted the test results performed by Watersavers for potential pool leaks. There are two cracks at each corner of the wading pool and a crack in one skimmer in need of repair. The two cracks previously repaired; one at the 4-1/2 ft. corner and the other at the deep end of the pool did not indicate any imminent leakage concern. All repairs will be completed at the time the pool is re-plastered. There appears to be a main water line leak, Sue will obtain a plumber to locate the leak and repair. Discussion only.

Alarm System/Monitoring & Call List

The Alarm System (Protection One lease) will be up for renewal in March of 2016. Sue will obtain proposals for both security monitoring and equipment upgrades for the Board's review. Discussion ensued regarding the protocol for emergency security procedures. Discussion only, no action taken.

CPA – Proposal for 2015 Review and Taxes

The Association's CPA, VanDerPol and Company and CPA firm, Inouye, Shiverly, Longtin and Klatt submitted proposals for the preparation of the 2015 Financial Statement and Taxes. The Board approved VanDerPol and Company to prepare the 2015 Financial Statement and taxes.

Motion: Joe Bolich motioned to approve VanDerPol and Company to prepare the 2015 Financial Statement and Taxes.

Second: Rennie Stark

Ayes: Stark, Aune, Bolich

Nays: None

Chain Link Fence Repair

The tennis court chain link fence has been repaired. Additional inspection of the perimeter fence was completed and the inspection found only 2 poles that will require repair. Information only no action taken.

Purchase New Christmas Garland

The Board approved the purchase of new Christmas garland for the clubhouse.

Motion: Joe Bolich motioned to approve the purchase of new Christmas garland

Second: Sheri Aune

Ayes: Stark, Aune, Bolich

Nays: None

Lighting Inside Clubhouse

Discussion only, no action needed.

Pool Proposals

Sue Ward submitted for the Board's review 2 proposals; Adams Brother Pools and Alan Smith Pools for the re-plastering of the pool and spa. The Board approved Alan Smith Pools to perform the work listed on the proposal including all the recommended options. Sue will also inquire with Alan Smith pools regarding maintenance of the pavers to be done at the same time.

Motion: Joe Bolich motioned to approve Alan Smith Pools to re-plaster the pool

Second: Sheri Aune

Ayes: Stark, Aune, Bolich

Nays: None

2016 Budgets

Sue Ward distributed the 2016 budget for discussion. The Board approved the 2016 budget as presented.

Motion: Joe Bolich motioned to approve the 2016 budget.

Second: Sheri Aune

Ayes: Stark, Aune, Bolich

Nays: None

VII. PLACEMENT OF LIENS

That, in accordance with the revised collection policy which was mandated by the Changes in California Civil Code, the Board authorizes the placement of liens with the following:

None

VIII. EXECUTIVE SESSION

- Homeowner's with Notice to Appear letters
- Review delinquent accounts as of 8/31/15
- Account #669

OPEN SESSION MEETING ADJOURNED AT 7:40 PM

NEXT MEETING: October 21, 2015 at 6:00 PM

APPROVED: _____ DATE: _____