

**MISSION VIEJO SWIM AND RACQUET CLUB**  
**BOARD OF DIRECTORS MEETING**  
**“OPEN SESSION”**  
**Wednesday April 19, 2017**  
**MINUTES – MVSRC CLUBHOUSE**

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**I. CALL TO ORDER**

President, Ron Schouten called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Director's to order at 6:05 p.m.

**DIRECTORS PRESENT**

Ron Schouten – President  
Sheri Aune – 1<sup>st</sup> Vice President  
Rennie Stark - Secretary

**DIRECTORS NOT PRESENT**

Joe Bolich, Jr. – 2<sup>nd</sup> Vice President  
Jesse Rabinowitz - Treasurer

**MISSION VIEJO SWIM & RACQUET CLUB**

Sue Ward, Club Manager  
Doreen Barron, Assistant Manager

**II. HOMEOWNER FORUM**

None

**III. APPROVAL OF MINUTES – Meeting of March 15, 2017**

**Motion:** Rennie Stark motioned to approve the March 15, 2017 minutes

**Second:** Sheri Aune

**Ayes:** Schouten, Aune, Stark

**Nays:** None

**IV. APPROVAL OF FINANCIALS- Financial Statement for 3/1/17-3/31/17**

**Motion:** Rennie Stark motioned to approve the March financials

**Second:** Sheri Aune

**Ayes:** Schouten, Aune, Stark

**Nays:** None

**V. UNFINISHED BUSINESS**

**Tennis Court Foundation/Erosion**

Tabled until further bids are obtained

**Corner Monument Replacement-Discussion**

Tabled at this time.

**VI. NEW BUSINESS**

**ARS – Reserve Study Update Proposal – “on-site”**

Sue submitted a proposal for this years, 2017, “Update” Reserve Study by Advanced Reserve Solution for the Board's review. The Board approved the reserve study update, Option 1, to be performed by Advanced Reserve Solutions, Inc.

**Motion:** Rennie Stark motioned to approve Advanced Reserve Solutions, Inc. perform the Club's 2017 update reserve study analysis.

**Second:** Ron Schouten

**Ayes:** Schouten, Aune, Stark

**Nays:** None

**Voting Material “Insert” page**

The Board reviewed the ballot insert that accompanies the voting material regarding a gift card drawing for those homeowners who participate in the election. Two \$300 gift cards will be given away if quorum has been met at the members meeting on Saturday, June 3, 2017 at 12:00 p.m. The Board of Directors approved 2 gift cards of \$300 each if quorum is met on June 3, 2017.

**Motion:** Ron Schouten motioned to approve the insert page for the voting material.  
**Second:** Rennie Stark  
**Ayes:** Schouten, Aune, Stark  
**Nays:** None

**Meeting of the Members & Election 2017 – Saturday, June 3, 2017**

Sue Ward stated that homeowner, Kenny Schaller, would be pleased to act as this year’s “Inspector of Election” at the Annual Member meeting scheduled for Saturday, June 3, 2017 at 12:00 pm in the Clubhouse.

**Motion:** Ron Schouten motioned to approve Kenny Schaller as the Inspector of Election.  
**Second:** Sheri Aune  
**Ayes:** Schouten, Aune, Stark  
**Nays:** None

**VII. PLACEMENT OF LIENS**

That, in accordance with the revised collection policy which was mandated by the Changes in California Civil Code, the Board authorizes the placement of liens with the following: **APN# 784-083-05, APN# 784-073-08, APN# 784-053-03**, upon 30 day pre-lien expiration.

**Motion:** Ron Schouten motioned to place a lien on accounts #784-083-05, #784-073-08, and #784-053-03.  
**Second:** Sheri Aune  
**Ayes:** Schouten, Aune, Stark  
**Nays:** None

**VIII. EXECUTIVE SESSION**

- Review delinquent accounts as of 3/31/17
- APN# 784-081-11 Re-instate collection
- Review status of Accounts in collections with SBS
  - APN# 784-201-02/040-03
  - APN# 784-072-08/446-03

**OPEN SESSION MEETING ADJOURNED AT 6:18 PM**

**NEXT MEETING: May 17, 2017 at 6:20 pm**

**APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_**