

# MISSION VIEJO SWIM AND RACQUET CLUB

## BOARD OF DIRECTORS MEETING

### “OPEN SESSION”

Wednesday October 18, 2017

### MINUTES – MVSRC CLUBHOUSE

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#### I. CALL TO ORDER

President, Sheri Aune, called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Director's to order at 6:05 p.m.

#### DIRECTORS PRESENT

Sheri Aune – President  
Jesse Rabinowitz-1<sup>st</sup> Vice President (arrived at 6:07 pm)  
Rennie Stark – 2<sup>nd</sup> Vice President  
Ron Schouten – Treasurer  
Elissa Hamburg – Secretary (arrived at 6:06 pm)

#### DIRECTORS NOT PRESENT

#### MISSION VIEJO SWIM & RACQUET CLUB

Sue Ward, Club Manager  
Doreen Barron, Assistant Manager

#### II. HOMEOWNER FORUM

None

#### III. APPROVAL OF MINUTES – Meeting of September 20, 2017

**Motion:** Ron Schouten motioned to approve the September 20, 2017 minutes

**Second:** Rennie Stark

**Ayes:** Aune, Rabinowitz, Stark, Schouten, Hamburg

**Nays:** None

#### IV. APPROVAL OF FINANCIALS- Financial Statement for 9/1/17-9/30/17

**Motion:** Rennie Stark motioned to approve the September financials

**Second:** Ron Schouten

**Ayes:** Aune, Rabinowitz, Stark, Schouten, Hamburg

**Nays:** None

#### V. UNFINISHED BUSINESS

##### Landscape

Sue Ward met with Jerry Wang, landscape consultant at Green Thumb Nursery to discuss the best plant options that may be considered for replacement of current foliage in the front of the clubhouse. Sue presented to the Board photos of some of the plants selected and a schematic drawing on the layout of the plants. Discussion only, this matter was tabled for future determination and resolution.

##### Outdoor Repair and Facility Painting

Sue Ward submitted for the Board's review 4 proposals; Action Painting, Advanced Painting, @ Ease Painting Specialist and Irish Painting Company for the repair and repainting of the Club facility. Due to the range in cost of the proposals the Board asked Sue to obtain an additional proposal or two for comparison. This matter was tabled for future determination and resolution.

**VI. NEW BUSINESS**

**Manager's Certification Letter**

Sue Ward submitted to the Board her "Manager Certification Disclosure" letter as required by Business and Professions Code 11502 and Civil Code 5375 that she has met the requirements as a certified common interest development manager.

**CPA – Proposal for 2017 Review & Taxes**

The Board approved VanDerPol and Company to prepare the 2017 Financial Statement and taxes.

**Motion:** Rennie Stark motioned to approve VanDerPol and Company to prepare the 2017 Financial Statement and taxes.

**Second:** Sheri Aune

**Ayes:** Aune, Rabinowitz, Stark, Schouten, Hamburg

**Nays:** None

**VII. PLACEMENT OF LIENS**

None at this time

**VIII. EXECUTIVE SESSION**

- Review delinquent accounts as of 9/30/17
- Review status of Accounts in collections with SBS
- APN# 784-053-03/025-01 – Lien Recorded
- APN# 784-301-09/542-01 – Lien to be recorded upon expiration
- Small Claims Filing – APN# 784-081-11/656-01

**OPEN SESSION MEETING ADJOURNED AT 6:40 PM**

**NEXT MEETING: November 15, 2017 at 6:30 pm**

**APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_**