

MISSION VIEJO SWIM AND RACQUET CLUB

BOARD OF DIRECTORS MEETING

“OPEN SESSION”

Wednesday September 20, 2017

MINUTES – MVSRC CLUBHOUSE

I. CALL TO ORDER

President, Sheri Aune, called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Director's to order at 6:07 p.m.

DIRECTORS PRESENT

Sheri Aune – President
Ron Schouten – Treasurer
Elissa Hamburg - Secretary

DIRECTORS NOT PRESENT

Jesse Rabinowitz – 1st Vice President
Rennie Stark – 2nd Vice President

MISSION VIEJO SWIM & RACQUET CLUB

Sue Ward, Club Manager
Doreen Barron, Assistant Manager

II. HOMEOWNER FORUM

None

III. APPROVAL OF MINUTES – Meeting of August 16, 2017

Motion: Ron Schouten motioned to approve the August 16, 2017 minutes

Second: Elissa Hamburg

Ayes: Aune, Schouten, Hamburg

Nays: None

IV. APPROVAL OF FINANCIALS- Financial Statement for 8/1/17-8/31/17

Motion: Ron Schouten motioned to approve the August financials

Second: Elissa Hamburg

Ayes: Aune, Schouten, Hamburg

Nays: None

V. UNFINISHED BUSINESS

Renovation to Landscape/Irrigation System and Facility Painting

Discussion ensued regarding renovations to the exterior of the club building that includes painting of the building, fencing, retaining walls, landscape and irrigation system update. Board approved Sue to obtain proposals including design consulting for the landscape for the above mentioned work.

Motion: Ron Schouten motioned to approved Sue to obtain proposals for both landscape and painting renovations.

Second: Elissa Hamburg

Ayes: Aune, Schouten, Hamburg

Nays: None

VI. NEW BUSINESS

Collection Policy 2018

The Board approved the 2018 Collection Policy.

Motion: Sherri Aune motioned to approve the 2018 collection policy.

Second: Ron Schouten

Ayes: Aune, Schouten, Hamburg

Nays: None

VII. PLACEMENT OF LIENS

None at this time

VIII. EXECUTIVE SESSION

- Review delinquent accounts as of 8/31/17
- Review status of Accounts in collections with SBS
- APN# 784-053-03/025-01 – Lien Recorded
- APN# 784-301-09/542-01 – Lien to be recorded upon expiration of 30 day pre-lien
- Small Claims Filing – APN# 784-081-11/656-01

OPEN SESSION MEETING ADJOURNED AT 6:30 PM

NEXT MEETING: October 18, 2017 at 6:00 pm

APPROVED: _____ DATE: _____