

# MISSION VIEJO SWIM AND RACQUET CLUB

## BOARD OF DIRECTORS MEETING

### “OPEN SESSION”

Wednesday September 20, 2017

### MINUTES – MVSRC CLUBHOUSE

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#### **I. CALL TO ORDER**

President, Sheri Aune, called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Director's to order at 6:07 p.m.

#### **DIRECTORS PRESENT**

Sheri Aune – President  
Ron Schouten – Treasurer  
Elissa Hamburg - Secretary

#### **DIRECTORS NOT PRESENT**

Jesse Rabinowitz – 1<sup>st</sup> Vice President  
Rennie Stark – 2<sup>nd</sup> Vice President

#### **MISSION VIEJO SWIM & RACQUET CLUB**

Sue Ward, Club Manager  
Doreen Barron, Assistant Manager

#### **II. HOMEOWNER FORUM**

None

#### **III. APPROVAL OF MINUTES – Meeting of August 16, 2017**

**Motion:** Ron Schouten motioned to approve the August 16, 2017 minutes

**Second:** Elissa Hamburg

**Ayes:** Aune, Schouten, Hamburg

**Nays:** None

#### **IV. APPROVAL OF FINANCIALS- Financial Statement for 8/1/17-8/31/17**

**Motion:** Ron Schouten motioned to approve the August financials

**Second:** Elissa Hamburg

**Ayes:** Aune, Schouten, Hamburg

**Nays:** None

#### **V. UNFINISHED BUSINESS**

##### **Renovation to Landscape/Irrigation System and Facility Painting**

Discussion ensued regarding renovations to the exterior of the club building that includes painting of the building, fencing, retaining walls, landscape and irrigation system update. Board approved Sue to obtain proposals including design consulting for the landscape for the above mentioned work.

**Motion:** Ron Schouten motioned to approved Sue to obtain proposals for both landscape and painting renovations.

**Second:** Elissa Hamburg

**Ayes:** Aune, Schouten, Hamburg

**Nays:** None

**VI. NEW BUSINESS**

**Collection Policy 2018**

The Board approved the 2018 Collection Policy.

**Motion:** Sherri Aune motioned to approve the 2018 collection policy.

**Second:** Ron Schouten

**Ayes:** Aune, Schouten, Hamburg

**Nays:** None

**VII. PLACEMENT OF LIENS**

None at this time

**VIII. EXECUTIVE SESSION**

- Review delinquent accounts as of 8/31/17
- Review status of Accounts in collections with SBS
- APN# 784-053-03/025-01 – Lien Recorded
- APN# 784-301-09/542-01 – Lien to be recorded upon expiration of 30 day pre-lien
- Small Claims Filing – APN# 784-081-11/656-01

**OPEN SESSION MEETING ADJOURNED AT 6:30 PM**

**NEXT MEETING: October 18, 2017 at 6:00 pm**

**APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_**