

MISSION VIEJO SWIM AND RACQUET CLUB
BOARD OF DIRECTORS MEETING
“OPEN SESSION”
Wednesday April 18, 2018
MINUTES – MVSRC CLUBHOUSE

I. CALL TO ORDER

President, Sheri Aune, called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Director's to order at 6:06 p.m.

DIRECTORS PRESENT

Sheri Aune – President
Jesse Rabinowitz-1st Vice President
Rennie Stark – 2nd Vice President
Ron Schouten - Treasurer

DIRECTORS ABSENT

Elissa Hamburg - Secretary

MISSION VIEJO SWIM & RACQUET CLUB

Sue Ward, Club Manager, Doreen Barron, Assistant Manager

II. HOMEOWNER FORUM

Sue submitted for the Boards review a letter that she received from homeowners Bill and Pat Perry. The Board reviewed and discussed the points expressed within the letter but felt the letter was a bit vague as to what outcome the Perry's were expecting. The Board suggested that Sue write a letter to the Perry's stating that no action was taken but the Board would be happy to meet with them in person to address their concerns at a future Board meeting.

III. APPROVAL OF MINUTES – Meeting of March 21, 2018

Motion: Ron Schouten motioned to approve the March 21, 2018 minutes

Second: Rennie Stark

Ayes: Aune, Rabinowitz, Stark, Schouten

Nays: None

IV. APPROVAL OF FINANCIALS- Financial Statement for 3/1/18-3/31/18

Motion: Rennie Stark motioned to approve the March financials

Second: Ron Schouten

Ayes: Aune, Rabinowitz, Stark, Schouten

Nays: None

V. UNFINISHED BUSINESS

HR Handbook 2018

Sue submitted for the Boards review the 2018 HR Handbook she completed for the association using Cal-Chambers web site software. The Board felt it was very comprehensive and approved Sue to forward the handbook to the club's attorney or a recommended employment attorney for final approval prior to implementing the handbook.

Motion: Rennie Stark motioned to approve Sue to forward handbook to club's attorney prior to implementing the handbook.

Second: Ron Schouten

Ayes: Aune, Rabinowitz, Stark, Schouten

Nays: None

Gym Equipment Replacement – Tabled

VI. NEW BUSINESS

Paint Chimney and Tennis Court Poles

To complete the Clubhouse's outside restoration; Sue suggested that the chimney be painted to match the siding; and paint the tennis court poles to match the fencing. The Board suggested sand blasting the chimney first but approved the painting of the tennis court poles.

Motion: Ron Schouten motioned to approve the painting of the tennis court poles and sandblasting the fireplace.

Second: Rennie Stark

Ayes: Aune, Rabinowitz, Stark, Schouten

Nays: None

ARS – Reserve Update Proposals

Sue submitted a proposal for this years, 2018, "Update" Reserve Study by Advanced Reserve Solutions, Inc. for the Board's review. The Board approved the reserve study update, Option 2, to be performed by Advanced Reserve Solutions, Inc.

Motion: Rennie Stark motioned to approve Advanced Reserve Solutions, Inc. to perform the Club's 2018 update reserve study analysis.

Second: Jesse Rabinowitz

Ayes: Aune, Rabinowitz, Stark, Schouten

Nays: None

VII. PLACEMENT OF LIENS

None at this time

VIII. EXECUTIVE SESSION

- Review delinquent accounts as of 3/31/2018
- Review status of Accounts in collections with SBS
- APN# 784-053-03/025-01 –Account Closed
- Asyst Data Group Contract
- APN# 784-081-11/656-01 – Small Claims Case

OPEN SESSION MEETING ADJOURNED AT 6:34PM

NEXT MEETING: May 16, 2018 at 6:30 pm

APPROVED: _____ DATE: _____