

**MISSION VIEJO SWIM AND RACQUET CLUB**  
**BOARD OF DIRECTORS MEETING**  
**“OPEN SESSION”**  
**Wednesday, April 20, 2022**  
**MINUTES – MVSRC CLUBHOUSE**

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**I. CALL TO ORDER**

President, William (Rennie) Stark called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Directors to order at 6:07 p.m.

**DIRECTORS PRESENT**

William (Rennie) Stark – President  
Ron Schouten –1<sup>st</sup> Vice President  
Sheri Aune – Treasurer  
Elissa Hamburg – Secretary

**DIRECTORS ABSENT**

Jesse Rabinowitz –2<sup>nd</sup> Vice President

**MISSION VIEJO SWIM & RACQUET CLUB**

Heather Persons, Manager  
Kelly Ray, Assistant Manager

**II. HOMEOWNER FORUM**

None present

**III. APPROVAL OF MINUTES – Meeting of March 16, 2022**

**Motion:** Sheri Aune motioned to approve the March 16, 2022 Open Session Minutes

**Second:** Elissa Hamburg

**Ayes:** Stark, Schouten, Aune, Hamburg

**Nays:** None

**IV. APPROVAL OF FINANCIALS- Financial Balance Statement for March 1, 2022 – March 31, 2022**

**Motion:** Ron Schouten motioned to approve the Financial Balance Statements for March 1, 2022 – March 31, 2022

**Second:** Sheri Aune

**Ayes:** Stark, Schouten, Aune, Hamburg

**Nays:** None

**V. UNFINISHED BUSINESS-**

None

**VI. NEW BUSINESS-**

**Proposal for Updating Planter Areas by Pool-**

**Motion:** William (Rennie) Stark motioned to approve the Proposal from Vista Del Verde to update the plants by the pool area

**Second:** Ron Schouten

**Ayes:** Stark, Schouten, Aune, Hamburg

**Nays:** None

**Proposal for Reserve Study~ Onsite Visit**-Per Davis Sterling, we are required to have an onsite visit for our Reserve Report every three years, either with or without pictures.

**Motion:** Sheri Aune motioned to approve the proposal to have the Reserve Analyst prepare the Reserve Report without pictures for \$1,425.00.

**Second:** Ron Schouten

**Ayes:** Stark, Schouten, Aune, Hamburg

**Nays:** None

**Proposal to Replace Fans on Treadmill**-According to the Reserve Study, the treadmill is at the end of its lifespan and can be replaced when necessary. The fans will not be replaced at this time.

**Reserve Information from 2018~Present**-Past reserve information was made available at the request of a board member, Information Only

**Safety Protocol for Evening/Weekend Staff~ Buddy System**-For safety reasons, the Manager has recommended implementing a "Buddy System" for the evening and weekend staff with an increased financial impact of approximately \$12,000.00 to the operating budget

**Motion:** William (Rennie) Stark motioned to approve the Manager's recommendation to implement a buddy system for weekend and evening staff

**Second:** Sheri Aune

**Ayes:** Stark, Schouten, Aune, Hamburg

**Nays:** None

**Vote in Inspector of Election**- Kenny Schaller has been the inspector of elections for the past years and is available to do so again this year.

**Motion:** Ron Schouten motioned to approve Kenny Schaller as the Inspector of Elections for the 2022/2023 election year.

**Second:** Elissa Hamburg

**Ayes:** Stark, Schouten, Aune, Hamburg

**Nays:** None

## **VII. PLACEMENT OF LIENS**

That, in accordance with the revised collection policy which was mandated by the changes in California Civil Code, the Board authorizes the placement of liens with the following accounts:

➤ None

### **Next Regular Meeting-**

Next meeting May 18, 2022, at 6:00 pm

**OPEN SESSION MEETING ADJOURNED AT 6:23 PM**

**APPROVED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_