

MISSION VIEJO SWIM AND RACQUET CLUB

BOARD OF DIRECTORS MEETING

“OPEN SESSION”

Wednesday, February 16, 2022

MINUTES – MVSRC CLUBHOUSE

I. CALL TO ORDER

President, William (Rennie) Stark called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Directors to order at 6:38 p.m.

DIRECTORS PRESENT

William (Rennie) Stark – President
Ron Schouten –1st Vice President
Sheri Aune – Treasurer

DIRECTORS ABSENT

Jesse Rabinowitz –2nd Vice President
Elissa Hamburg – Secretary

MISSION VIEJO SWIM & RACQUET CLUB

Heather Persons, Manager
Kelly Ray, Assistant Manager

II. HOMEOWNER FORUM

None present

III. APPROVAL OF MINUTES – Meeting of January 19, 2022

No meeting held in January due to covid concerns, January business conducted in the February 16, 2022 Open Session meeting.

IV. APPROVAL OF FINANCIALS- Financial Balance Statement for January 1, 2022 – January 31, 2022

Motion: Ron Schouten motioned to approve the Financial Balance Statements for January 1, 2022 – January 31, 2022

Second: William (Rennie) Stark

Ayes: Stark, Schouten, Aune

Nays: None

V. UNFINISHED BUSINESS-

Paychex Compliance/HR/Retirement Bundle- Discussed keeping HR and 401k services with PayChex, New Employee Handbook is complete and presented to the Board. (was to be discussed in January 2022 Open Session Meeting, due to Covid concerns)

Motion: Ron Schouten motioned to keep the HR/Payroll401k services bundle with PayChex

Second: William (Rennie) Stark

Ayes: Stark, Schouten, Aune

Nays: None

VI. NEW BUSINESS-

Leak in Front of Office- (Unanimous approval via email/text to have repairs completed) Work should be completed by Friday, February 18, 2022

Board of Directors Elections-The three board members in attendance verified that they would run for service in the 2022 elections, discussion only

VII. PLACEMENT OF LIENS

That, in accordance with the revised collection policy which was mandated by the changes in California Civil Code, the Board authorizes the placement of liens with the following accounts:

- M100 00600-01- No Update
- M100 00669-05-No Update

Next Regular Meeting-

Next meeting March 16, 2022, at 6:00 pm

OPEN SESSION MEETING ADJOURNED AT 6:44 PM

APPROVED: _____ **DATE:** _____