

MISSION VIEJO SWIM AND RACQUET CLUB
BOARD OF DIRECTORS MEETING
“OPEN SESSION”
Wednesday, January 19, 2022
MINUTES – MVSRC CLUBHOUSE

I. CALL TO ORDER

President, William (Rennie) Stark called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Directors to order at 6:01 p.m. Wednesday, February 16, 2022. There was no meeting held in January Due to Covid concerns.

DIRECTORS PRESENT

William (Rennie) Stark – President
Ron Schouten –1st Vice President
Sheri Aune – Treasurer

DIRECTORS ABSENT

Jesse Rabinowitz –2nd Vice President
Elissa Hamburg – Secretary

MISSION VIEJO SWIM & RACQUET CLUB

Heather Persons, Manager
Kelly Ray, Assistant Manager

II. HOMEOWNER FORUM

None present

III. APPROVAL OF MINUTES – Meeting of November 17, 2021

Motion: William (Rennie) Stark motioned to approve the November 17, 2021 Open Session Minutes

Second: Ron Schouten

Ayes: Stark, Schouten, Aune

Nays: None

IV. APPROVAL OF FINANCIALS- Financial Balance Statement for November 1, 2021 – November 30, 2021

Motion: William (Rennie) Stark motioned to approve the Financial Balance Statements for November 1, 2021 – November 30, 2021.

Second: Sheri Aune

Ayes: Stark, Schouten, Aune

Nays: None

V. APPROVAL OF FINANCIALS- Financial Balance Statement for December 1, 2021 – December 31, 2021

Motion: William (Rennie) Stark motioned to approve the Financial Balance Statements for December 1, 2021 – December 31, 2021.

Second: Sheri Aune

Ayes: Stark, Schouten, Aune

Nays: None

VI. UNFINISHED BUSINESS

Paychex Compliance/HR/Retirement Bundle- Discussed keeping HR and 401k services with PayChex, New Employee Handbook is complete and presented to the Board.

Motion: Ron Schouten motioned to keep the HR/Payroll401k services bundle with PayChex

Second: William (Rennie) Stark

Ayes: Stark, Schouten, Aune

Nays: None

Update of the Gym Equipment- The new gym equipment is installed. Information Only

Pool Usage vs. Cost- The manager reviewed with the Board the cost differences between the years that the pool was not heated in the winter vs. the cost to keep it heated. The decision to keep it heated next winter was tabled.

VII. NEW BUSINESS-

Mileage Rate Increase- The reimbursement amount for mileage has increased from \$0.54 per mile to \$0.58.5 per mile. Information only

Labor Law Increase for Exempt Employees- 2022 California Labor Law requires a minimum salary for exempt employees. Exempt salary is twice the hourly minimum wage. The club manager is an exempt employee and therefore is eligible for this increase.

Motion: William (Rennie) Stark motioned to bring the manager's salary up to the required California labor law minimum wage for exempt employees.

Second: Sheri Aune

Ayes: Stark, Schouten, Aune

Nays: None

Leak in Add-On Room, Proposal for Repair of Downspout- The manager presented to the board a proposal to re-route the downspout in the spa area to mitigate a leak that terminates in the Add-On Room and to repair some damage on the roof in the same area.

Motion: Ron Schouten motioned to approve the proposal to re-route the downspout and repair the damage to the roof if the cost has not increased more than \$500.00 since the proposal was written in November 2021.

Second: William (Rennie) Stark

Ayes: Stark, Schouten, Aune

Nays: None

VII. PLACEMENT OF LIENS

That, in accordance with the revised collection policy which was mandated by the changes in California Civil Code, the Board authorizes the placement of liens with the following accounts:

- M100 00600-01
- M100 00669-05

Next Regular Meeting-

Next meeting March 16, 2022, at 6:00 pm

OPEN SESSION MEETING ADJOURNED AT 6:37 PM

APPROVED: _____ **DATE:** _____