

**MISSION VIEJO SWIM AND RACQUET CLUB**  
**BOARD OF DIRECTORS MEETING**  
**“OPEN SESSION”**  
**Wednesday, March 15<sup>th</sup>, 2023**  
**MINUTES – MVSRC CLUBHOUSE**

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**I. CALL TO ORDER**

President, William (Rennie) Stark, called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Director's to order at 6:17 p.m.

**DIRECTORS PRESENT**

William (Rennie) Stark – President  
Sheri Aune – Treasurer  
Elissa Hamburg – Secretary

**DIRECTORS ABSENT**

Jesse Rabinowitz –2nd Vice President  
Ron Schouten –1<sup>st</sup> Vice President

**MISSION VIEJO SWIM & RACQUET CLUB**

Heather Persons, Manager  
Candice Mershon, Administrative Assistant

**II. HOMEOWNER FORUM**

No Homeowners present.

**III. APPROVAL OF MINUTES – Meeting of February 15, 2023**

**Motion:** William (Rennie) Stark motioned to approve the February 15, 2023, Open Session Minutes  
**Second:** Sheri Aune  
**Ayes:** Hamburg, Aune, Stark  
**Nays:** None

**IV. APPROVAL OF FINANCIALS- Financial Balance Sheets for February 1,2023 – February 28, 2023**

**Motion:** Sheri Aune motioned to approve the February 1<sup>st</sup> – February 28<sup>th</sup> Financials  
**Second:** Elissa Hamburg  
**Ayes:** Stark, Hamburg, Aune  
**Nays:** None

**VI. UNFINISHED BUSINESS**

**Activating Asyst Portal** - Heather informed the Board that she put Asyst Portal on hold because of the banking situation. – **Discussion Only.**

**Interest Cards**- Heather informed the Board of the total amount of interest cards we received back. In total we received 127 interest cards. Most Homeowners wanting the pool heated year-round with 48 votes. – **Discussion Only.**

**VII. NEW BUSINESS**

**VanDerPol Representation Letter and Financial Statement Review of 2022**

**Motion:** William (Rennie) Stark motioned to approve representation letter and the financial statement review ending year 2022.  
**Second:** Sheri Aune  
**Ayes:** Stark, Hamburg, Aune  
**Nays:** None

**Pacific Western Bank vs US Bank for ACH Payments** – Heather informed the Board about the charges occurring on the account, because our account is listed as a business account. Changing it to an analysis account will offset those charges.

**Motion:** William (Rennie) Stark motioned to approve changing account to analysis account  
**Second:** Sheri Aune  
**Ayes:** Stark, Hamburg, Aune  
**Nays:** None

**Comerica Money Market to be Transferred to Pacific Western Money Market** – It was brought to the Board's attention that switching Comerica to Pacific Western money market analysis account, would help to offset any bank charges from Pacific Western.

**Motion:** William (Rennie) Stark motioned to close Comerica money market account to Pacific Western money market account to offset any bank fees  
**Second:** Sheri Aune  
**Ayes:** Stark, Hamburg, Aune  
**Nays:** None

**US Bank CD-** Matured in March 2023, the Board wants manager to roll over funds at the highest rate.

**Motion:** William (Rennie) Stark motioned to roll over fund into a US Bank CD at the highest rate  
**Second:** Sheri Aune  
**Ayes:** Stark, Hamburg, Aune  
**Nays:** None

**VIII. PLACEMENT OF LIENS** – That, in accordance with the revised collection policy which was mandated by the changes in California Civil Code, the Board authorizes the placement of liens with the following accounts.

- M100-00154-02
- M100-00321-01
- M100-00411-02
- M100-00566-04
- M100-00628-02

**NEXT REGULAR MEETING-**

April 19, 2023 @ 6:00pm

**OPEN SESSION MEETING ADJOURNED AT 6:35 PM**

**APPROVED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_