

**MISSION VIEJO SWIM AND RACQUET CLUB**  
**BOARD OF DIRECTORS MEETING**  
**“OPEN SESSION”**  
**Wednesday, May 17<sup>th</sup>, 2023**  
**MINUTES – MVSRC CLUBHOUSE**

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**I. CALL TO ORDER**

President, William (Rennie) Stark, called the Open Session meeting of the Mission Viejo Swim and Racquet Club Board of Director's to order at 6:08 p.m.

**DIRECTORS PRESENT**

William (Rennie) Stark – President  
Ron Schouten –1<sup>st</sup> Vice President  
Sheri Aune – Treasurer  
Elissa Hamburg – Secretary

**DIRECTORS ABSENT**

Jesse Rabinowitz –2nd Vice President

**MISSION VIEJO SWIM & RACQUET CLUB**

Heather Persons, Manager  
Candice Mershon, Administrative Assistant

**II. HOMEOWNER FORUM**

No Homeowners present.

**III. APPROVAL OF MINUTES – Meeting of April 19, 2023**

**Motion:** Ron Schouten motioned to approve the April 19, 2023, Open Session Minutes  
**Second:** William (Rennie) Stark  
**Ayes:** Aune, Stark, Schouten, Hamburg  
**Nays:** None

**IV. APPROVAL OF FINANCIALS- Financial Statement for April 1, 2023 – April 30, 2023**

**Motion:** William (Rennie) Stark motioned to approve the April 1<sup>st</sup> – April 30<sup>th</sup> Financials  
**Second:** Sheri Aune  
**Ayes:** Stark, Aune, Schouten, Hamburg  
**Nays:** None

**VI. UNFINISHED BUSINESS**

**Pacific Western Bank ACH Setup ~ Activating Asyst Portal-** Heather informed the board that she has an appointment with Pacific Western Bank to finish paperwork and get approved so we can activate the portal. ~ *Info Only*

**VII. NEW BUSINESS**

**Reserve Study Proposal ~ Advanced Reserve Solutions, Inc.**- Heather informed the Board of the Reserve Study proposal would be a no onsite visit for \$1,000.

**Motion:** William (Rennie) Stark motioned to approve Advanced Reserve Solutions Inc.  
**Second:** Sheri Aune  
**Ayes:** Stark, Aune, Schouten, Hamburg  
**Nays:** None

**Election Ballot ~ Homeowner Listing & Candidacy Statements** – Heather informed the Board of the corrections being made to the new ballots that will be sent out next week. Heather sent out letters to homeowners informing them of the error and what they should look for in the mail and on ballots. Elections will be pushed back two weeks until June 26<sup>th</sup>, 2023.

**VIII. PLACEMENT OF LIENS** – That, in accordance with the revised collection policy which was mandated by the changes in California Civil Code, the Board authorizes the placement of liens with the following accounts.

➤ ***None***

**NEXT REGULAR MEETING-**

June 21, 2023 @ 6:00pm

**OPEN SESSION MEETING ADJOURNED AT 6:19 PM**

**APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_**